



Structured Settlement Unit  
P.O. Box 30112  
Tampa, FL 33633-1210

## Change of Address Request Form

**If you need assistance, please contact the Service Area toll free at 1-855-469-5772**

Instructions for Completing this Form:

- Please mail, fax, or email a scan of the completed form to the address on the bottom of this form

**1. Policy Information** *(You must have 1 out of 3 to successfully make this change)*

Policy # (Begins with FP or 77)	Year Policy Purchased	Have your payments started: Yes or No
		If yes, what was your last payment amount? \$

**2. About the Annuitant/Payee**

Last Name	First Name	Middle Initial
Social Security Number (Last 4)	Date of Birth	
	- -	
Email address	Home Phone	Mobile Phone
	( )	( )

**3. About the Joint Payee** *(Applies to Joint & Survivor policy types only)*

Last Name	First Name	Middle Initial
Social Security Number (Last 4)	Date of Birth	
	- -	
Email address	Home Phone	Mobile Phone
	( )	( )

**4. New/Current Address**

Street Address
City, State, ZIP Code

**5. Old/Previous Address**

Street Address
City, State, ZIP Code

**6. Required Signature(s)** – Your signature confirms that all information on this form is correct.

X \_\_\_\_\_  
Annuitant/Payee signature Date

X \_\_\_\_\_  
Joint annuitant signature (if applicable) Date

**Please mail, fax, or email a scan of the completed form to us as noted below.**

NYL - Structured Settlements  
P.O. Box 30112  
Tampa FL, 33633-1210  
Toll Free Phone: 855-469-5772 Fax: 908-840-3880  
Email: [ssservice@newyorklife.com](mailto:ssservice@newyorklife.com)  
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